



THOMAS L. GARTHWAITE, M.D.
Director and Chief Medical Officer

FRED LEAF
Chief Operating Officer

COUNTY OF LOS ANGELES
DEPARTMENT OF HEALTH SERVICES
313 N. Figueroa, Los Angeles, CA 90012
(213) 240-8101

BOARD OF SUPERVISORS

Gloria Molina
First District

Yvonne Brathwaite Burke
Second District

Zev Yaroslavsky
Third District

Don Knabe
Fourth District

Michael D. Antonovich
Fifth District

May 29, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**FEDERAL COMPREHENSIVE AIDS RESOURCES EMERGENCY (CARE)
ACT TITLE I, YEAR 13 NOTICES OF GRANT AWARD**
(All Districts) (4 Votes)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Accept the attached Notice of Grant Award (NGA) No. 6 H89 HA 00016-13 (Exhibit I) from the Federal Health Resources and Services Administration (HRSA) for Ryan White CARE Act Title I, Year 13 funding, further described in Attachment A, in the amount of \$12,793,448 for the period of March 1, 2003 through February 29, 2004.
2. Accept the attached NGA No. 6 H89 HA 00016-13-01 (Exhibit II) from the Federal Health Resources and Services Administration (HRSA) for Ryan White CARE Act Title I, Year 13 funding, further described in Attachment A, in the amount of \$27,201,102 for the period of March 1, 2003 through February 29, 2004.
3. Delegate authority to the Director of Health Services, or his designee, to accept any subsequent amendments substantially similar to the HRSA CARE Act Title I Year 13 award, which do not exceed 25% of the total amount of the grant award, following County Counsel's review and Board notification.
4. Approve a related appropriation adjustment in the amount of \$677,000 to authorize increased expenditure authority in Fiscal Year (FY) 2002-03.

PURPOSE/JUSTIFICATION OF THE RECOMMENDED ACTIONS:

In approving these actions, the Board is:

- Accepting the Federal HRSA Care Act Year 13 and 13-01 funds under Title I, i.e., awarded directly to Los Angeles County as one of the Eligible Metropolitan Areas hardest hit by the AIDS epidemic; and
- Delegating authority to the Director of Health Services, or his designee, to accept amendments to the HRSA CARE Act Year 13 award.
- Authorizing increased expenditure authority for additional services to be incurred in the project budget period.

Acceptance of the HRSA CARE Act Title I, Year 13 funds will ensure the continuation of Countywide HIV/AIDS services through February 29, 2004. These funds will be utilized primarily to support Countywide HIV/AIDS-related service agreements previously approved by the Board on February 25, 2003.

FISCAL IMPACT/FINANCING:

The total program cost is \$39,994,550 which is 100% offset with HRSA CARE Act Title I, Year 13 and 13-01 funds, an increase in funding of \$2,031,795 from the previously budgeted amount of \$37,962,755. Acceptance of the NGAs will not increase net County cost. Funding is included in the FY 2003-04 Proposed Budget and will be requested in subsequent fiscal years.

An appropriation adjustment is attached in the amount of \$677,000 for FY 2002-03. The revised allocation was not anticipated at the time that the Department's budget was adopted.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

The CARE Act of 1990 authorized grants for the planning, administration, and delivery of quality services to people with HIV disease. Since April 1991, the Board has accepted in excess of \$325 million in CARE Act grant awards. In addition, the Board has taken a number of actions to expend the grant funds, primarily through contracts with County medical and community-based providers.

On February 18, 2003, the Department received the CARE Act Title I Year 13 partial award based on 33.7% of the FY 2002 award in the amount of \$12,793,448 for the period March 1, 2003 through February 29, 2004.

On March 13, 2003, the Department received the CARE Act Title I Year 13-01 NGA with the remainder of the award for the period March 1, 2003 through February 29, 2004 in the amount of \$27,201,102.

The Honorable Board of Supervisors
May 29, 2003
Page 3

DHS will advise the Board of the acceptance of any amendments that augment the award within 30 days of receipt.

Attachment A provides additional information. Attachment B is the CARE Act Title I - Year 13 budget which lists program personnel. Attachments C and D are the Grant Management Statements for grants exceeding \$100,000.

County Counsel has reviewed the NGAs (Exhibits I and II) as to form.

CONTRACTING PROCESS:

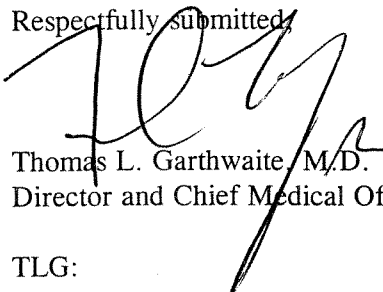
Not applicable.

IMPACT ON CURRENT SERVICES (OR PROJECT):

The grant funds awarded to the County will ensure the continuation of the many care and treatment services vital to Los Angeles County residents with HIV/AIDS.

When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,



Thomas L. Garthwaite, M.D.
Director and Chief Medical Officer

TLG:

Attachments

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors

BLCD2375.PO

SUMMARY OF NOTICES OF GRANT AWARD**HRSA CARE ACT TITLE I, YEAR 13 GRANT NOS. 6 H89 HA 00016-13 AND 13-01**1. **AGENCY ADDRESS AND CONTACT PERSON:**

Health Resources and Services Administration
 Bureau of Health Resources Development
 Parklawn Building, Grants Management Building
 5600 Fishers Lane, Room 13-A-38
 Rockville, Maryland 20857
 Attention: Janice M. Gordon, Grants Management Officer
 Telephone: (301) 443-6746

2. **TITLE OF PROJECT:**

HIV Emergency Relief Project Program: Ryan White CARE Act Title I Grant Awards

3. **TERM:**

Project Period: April 4, 1991 through February 29, 2004
 Budget Period: March 1, 2003 through February 29, 2004

4. **FINANCIAL INFORMATION:**

Amount of Financial Assistance:	NGA No. 6 H89 HA 00016-13:	\$12,793,448
	NGA No. 6 H89 HA 00016-13-01:	<u>\$27,201,102</u>
	YEAR 13 TOTAL:	\$39,994,550

5. **GEOGRAPHIC AREA TO BE SERVED:**

Countywide

6. **ACCOUNTABLE FOR MONITORING AND EVALUATION:**

Charles L. Henry, Director, Office of AIDS Programs and Policy

7. **APPROVALS:**

Office of AIDS Programs and Policy:	Charles L. Henry, Director
Public Health Programs and Services:	John F. Schunhoff, Ph.D., Chief of Operations
Contracts and Grants Division:	Riley J. Austin, Acting Chief
County Counsel (review):	Robert E. Ragland, Senior Deputy County Counsel

**Los Angeles County Chief Administrative Office
Grant Management Statement for Grants Exceeding \$100,000**

Department: Health Services

Grant Project Title and Description

HIV Emergency Relief Project: HIV/AIDS-related care and treatment services.

Funding Agency	Program (Fed. Grant #/State Bill or Code #)	Grant Acceptance
HRSA	6 H89 HA 00016-13-01	None

Total Amount of Grant	\$27,201,102	County Match Requirements	Yes**
Grant Period:	4/4/91- Begin 3/1/03	End Date:	2/29/04
Number of Personnel Hired Under this	64*	Full 64	Part Time None

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant funded program?	Yes	X	No
Will all personnel hired for this program be placed on temporary ("N") items?	Yes	X	No
Is the County obligated to continue this program after the grant expires	Yes	No	X
If the County is not obligated to continue this program after the grant expires, the Department will:			
a). Absorb the program cost without reducing other services	Yes	No	X
b). Identify other revenue sources	Yes	X	No
(Describe) Identify and apply for other funding.			
c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant.	Yes	X	No

Impact of additional personnel on existing space: *Current space will accommodate all indicated staff.

Other requirements not mentioned above: **County Maintenance of Effort requirement remains

Department Head

Frederick Leaf

Date 5/29/03

**Los Angeles County Chief Administrative Office
Grant Management Statement for Grants Exceeding \$100,000**

Department: Health Services

Grant Project Title and Description

HIV Emergency Relief Project: HIV/AIDS-related care and treatment services.

Funding Agency	Program (Fed. Grant #/State Bill or Code #)	Grant Acceptance
HRSA	6 H89 HA 00016-13	None

Total Amount of Grant	\$12,793,448	County Match	Yes**
Grant Period: 4/4/91- Begin	3/1/03	End Date:	2/29/04
Number of Personnel Hired Under	64*	Full	64 Part Time None

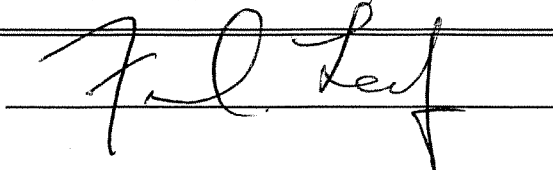
Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant funded program?	Yes	X	No
Will all personnel hired for this program be placed on temporary ("N") items?	Yes	X	No
Is the County obligated to continue this program after the grant expires	Yes	No	X
If the County is not obligated to continue this program after the grant expires, the Department will:			
a). Absorb the program cost without reducing other services	Yes	No	X
b). Identify other revenue sources	Yes	X	No
(Describe) Identify and apply for other funding.			
c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant.	Yes	X	No

Impact of additional personnel on existing space: *Current space will accommodate all

Other requirements not mentioned above: **County Maintenance of Effort requirement

Department Head



Date 5/29/03

76R 352M 11/83

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S.
No.

DEPARTMENT OF

Health Services

May 13,

2003

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

4-VOTE

SOURCES:

Office of AIDS Programs and Policy
Revenue - Federal Other
A01-HS-25770-9001 \$677,000

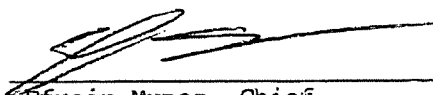
TOTAL: \$677,000USES:

Office of AIDS Programs and Policy
Services and Supplies
A01-HS-25770-2000 \$677,000

TOTAL: \$677,000Justification:

This adjustment is necessary to recognize funding from the Health Resources and Services Administration (HRSA). These funds will be utilized primarily to support Countywide HIV/AIDS related services agreements. There is no impact on County operating subsidy.

EM:lt
5/13/03


Efrain Munoz, Chief

CHIEF ADMINISTRATIVE OFFICER'S REPORT

DHS -Controller's Division

REFERRED TO THE CHIEF
ADMINISTRATIVE OFFICER FOR—

ACTION

RECOMMENDATION

AUDITOR-CONTROLLER

BY

247

MAY 19 2003

APPROVED AS REQUESTED

28 May 2003

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

19

DAVID E. JANSSEN
CHIEF ADMINISTRATIVE OFFICER

DEPARTMENT OF HEALTH AND HUMAN SERVICES
HEALTH RESOURCES & SERVICES ADMINISTRATION

NOTICE OF GRANT AWARD

1. DATE ISSUED (MO/DAY/YR.) 2/14/2003		2. CFDA NO. 93.914		<div style="text-align: center;"> <p>NOTICE OF GRANT AWARD</p> </div>																	
3. SUPERSEDES AWARD NOTICE dated _____ except that any additions or restrictions previously imposed remain in effect unless specifically rescinded.																					
4. GRANT NO. 5 H89 HA 00016-13		5. FORMER GRANT NO. BRH890016																			
6. PROJECT PERIOD Mo./Day/Yr. From 4/4/1991 Through 2/29/2004		7. BUDGET PERIOD Mo./Day/Yr. From 3/1/2003 Through 2/29/2004																			
AUTHORIZATION (Legislation/Regulation) Public Law 106-554				<div style="display: flex; justify-content: space-between;"> <div> FORMULA CONSTRUCTION RESEARCH </div> <div> <input checked="" type="checkbox"/> BLOCK TRAINING SERVICE </div> <div> COOP AGREEMENT PLANNING TECH ASSISTANCE </div> </div>																	
8. GRANTOR HIV/AIDS BUREAU																					
9. TITLE OF PROJECT (OR PROGRAM) HIV EMERGENCY RELIEF PROJECT GRANTS																					
10. GRANTEE NAME AND ADDRESS DEPT OF HEALTH SERVICES, COUNTY OF LOS ANGELES 6TH FLOOR 600 SOUTH COMMONWEALTH AVENUE LOS ANGELES, CA 90005				11. DIRECTOR OF PROGRAM (LAST NAME FIRST & ADDRESS) HENRY, CHARLES L. MR. DIRECTOR OFFICE OF AIDS PROGRAMS AND POLICY LOS ANGELES DEPARTMENT OF HEALTH SERVICES 6TH FLOOR 600 SOUTH COMMONWEALTH AVENUE LOS ANGELES, CA 90005-4001																	
12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE				13. Recommended Future Support (subject to the availability of funds, satisfactory progress of the project, and the determination that continued funding is in the best interest of the Government):																	
I PHS Grant Funds Only				<table border="1"> <thead> <tr> <th>YEAR</th> <th>TOTAL COSTS</th> <th>YEAR</th> <th>TOTAL COSTS</th> </tr> </thead> <tbody> <tr> <td>a.</td> <td></td> <td>d.</td> <td></td> </tr> <tr> <td>b.</td> <td></td> <td>e.</td> <td></td> </tr> <tr> <td>c.</td> <td></td> <td>f.</td> <td></td> </tr> </tbody> </table>		YEAR	TOTAL COSTS	YEAR	TOTAL COSTS	a.		d.		b.		e.		c.		f.	
YEAR	TOTAL COSTS	YEAR	TOTAL COSTS																		
a.		d.																			
b.		e.																			
c.		f.																			
II Total project costs including grant funds & all other financial participation (Select one and place NUMBER in box.) I																					
a. TOTAL APPROVED BUDGET \$ 12,793,448				14. APPROVED DIRECT ASSISTANCE BUDGET (IN LIEU OF CASH):																	
i. Less Non-Federal Share \$ 0				a. Amount of PHS Direct Assistance \$																	
ii. Federal Share \$ 12,793,448 (Estimated Program Income:)				i. Unawarded Balance of Current Year's Funds \$																	
b. Unobligated Balance From the Prior Budget Periods \$ 0 (Additional Authority:)				b. Less Cumulative Prior Award(s) This Budget Period \$ 0																	
(Offset:)				c. AMOUNT OF DIRECT ASSISTANCE THIS ACTION \$ 0																	
i. Unawarded Balance of Current Year's Funds \$ 0				15. PROGRAM INCOME SUBJECT TO 45 CFR PART 74, SUBPART C, OR 45 CFR PART 92, SUBPART C SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:																	
c. Less Cumulative Prior Award(s) This Budget Period \$				<div style="border: 1px solid black; width: 40px; height: 40px; margin: 0 auto; line-height: 40px;">A</div>																	
d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION \$ 12,793,448																					
REMARKS: (Other Terms and Conditions Attached)																					
1. THIS IS A PARTIAL FY2003 AWARD																					

GRANTS MANAGEMENT OFFICER: (Signature)

(Name/Type/Print)

(Title)

JANICE M. GORDON, GRANTS MANAGEMENT OFFICER HAB

17. OBJ. CLASS

41.15

18. CRS-EIN

19:6000927A1

19. FUTURE RECOM FUNDING

FY - CAN
2003 3770790DOCUMENT NO.
H89HA0016K

ADMINISTRATIVE CODE

AMT. ACTION FIN. ASST.
12,793,448

AMT. ACTION DIR. ASST

50

1. DATE ISSUED (MO./DAY/YR.)
3/14/2003

2. CFDA NO.
93.914

EXHIBIT II

3. SUPERSEDES AWARD NOTICE dated 2/14/2003 except that
any additions or restrictions previously imposed remain in effect
unless specifically rescinded.

4. GRANT NO.
6 H89 HA 00016-13-01

5. FORMER GRANT NO.
BRH890016

6. PROJECT PERIOD Mo./Day/Yr.
From 4/4/1991

Through Mo./Day/Yr.
2/29/2004

7. BUDGET PERIOD Mo./Day/Yr.
From 3/1/2003

Through Mo./Day/Yr.
2/29/2004

DEPARTMENT OF HEALTH AND HUMAN SERVICES
HEALTH RESOURCES & SERVICES ADMINISTRATION



MAR 18 PM 2:18

NOTICE OF GRANT AWARD

OFFICE OF FINANCIAL SERVICES

AUTHORIZATION (Legislation/Regulation)
Public Law 106-554

8. GRANTOR
HIV/AIDS BUREAU

9. TITLE OF PROJECT (OR PROGRAM)
HIV EMERGENCY RELIEF PROJECT GRANTS

10. GRANTEE NAME AND ADDRESS
DEPT OF HEALTH SERVICES, COUNTY OF LOS ANGELES

6TH FLOOR
600 SOUTH COMMONWEALTH AVENUE
LOS ANGELES, CA 90005

11. DIRECTOR OF PROGRAM (LAST NAME FIRST & ADDRESS)
HENRY, CHARLES L. MR
DIRECTOR
OFFICE OF AIDS PROGRAMS AND POLICY
LOS ANGELES DEPARTMENT OF HEALTH SERVICES
6TH FLOOR
600 SOUTH COMMONWEALTH AVENUE
LOS ANGELES, CA 90005-4001

12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE

I PHS Grant Funds Only

II Total project costs including grant funds & all other financial
participation (Select one and place NUMBER in box.)

I

a. TOTAL APPROVED BUDGET.....\$ 39,994,550

i. Less Non-Federal Share.....\$ 0

ii. Federal Share.....\$ 39,994,550

(Estimated Program Income:)

b. Unobligated Balance From the Prior Budget Periods.....\$ 0

(Additional Authority:)

(Offset:)

i. Unawarded Balance of Current Year's Funds.....\$ 0

c. Less Cumulative Prior Award(s) This Budget Period.....\$ 12,793,448

d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION.....\$ 27,201,102

13. Recommended Future Support (subject to the availability of funds, satisfactory progress of the project, and the determination that continued funding is in the best interest of the Government):

YEAR	TOTAL COSTS	YEAR	TOTAL COSTS
a.		d.	
b.		e.	
c.		f.	

14. APPROVED DIRECT ASSISTANCE BUDGET (IN LIEU OF CASH):

a. Amount of PHS Direct Assistance.....\$

i. Unawarded Balance of Current Year's Funds.....\$ 0

b. Less Cumulative Prior Award(s) This Budget Period.....\$ 0

c. AMOUNT OF DIRECT ASSISTANCE THIS ACTION.....\$ 0

15. PROGRAM INCOME SUBJECT TO 45 CFR PART 74, SUBPART C,
OR 45 CFR PART 92, SUBPART C SHALL BE USED IN ACCORD
WITH ONE OF THE FOLLOWING ALTERNATIVES:

A=Additional Cost, B=Deduction, C=Finance Non-Federal Share, D=Cost Sharing or
Matching, E=Other

A

REMARKS: (Other Terms and Conditions Attached)

- THIS IS THE REMAINDER OF THE FY2003 AWARD.
- INCLUDED IN THIS AWARD IS \$2,183,979.00 SPECIFICALLY FOR THE MINORITY AIDS INITIATIVE (MAI).

GRANTS MANAGEMENT OFFICER: (Signature)

(Name-Type/Print)

(Title)

JANICE M. GORDON , GRANTS MANAGEMENT OFFICER HAB

17. OBJ. CLASS

41.15 41.51

18. CRS-EIN

1956000927A1

19. FUTURE RECOM FUNDING

FY - CAN
2003 3770790
2003 3770791

DOCUMENT NO.
H89HA0016K

ADMINISTRATIVE CODE

AMT. ACTION FIN. ASST.
6,323,372
20,877,730

AMT. ACTION DIR. ASST

\$0
\$0

BOARD OF
SUPERVISORS
OFFICIAL COPY

76W 392M 11/83

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. No. _____

DEPARTMENT OF Health Services May 13, ~~xx~~ 2003

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

4-VOTE

SOURCES:

Office of AIDS Programs and Policy
Revenue - Federal Other
A01-HS-25770-9001 \$677,000

TOTAL: \$677,000

USES:


Office of AIDS Programs and Policy
Services and Supplies
A01-HS-25770-2000 \$677,000

TOTAL: \$677,000

Justification:

This adjustment is necessary to recognize funding from the Health Resources and Services Administration (HRSA). These funds will be utilized primarily to support Countywide HIV/AIDS related services agreements. There is no impact on County operating subsidy.

EM:lt
5/13/03



Efrain Munoz, Chief

CHIEF ADMINISTRATIVE OFFICER'S REPORT

DHS -Controller's Division

 REFERRED TO THE CHIEF
ADMINISTRATIVE OFFICER FOR—

ACTION

RECOMMENDATION

AUDITOR-CONTROLLER BY _____

APPROVED AS REQUESTED

AS REVISED

19

CHIEF ADMINISTRATIVE OFFICER

 APPROVED (AS REVISED):
BOARD OF SUPERVISORS

19